



City of San Antonio

Contract Summary Sheet

Date: 10/14/2021
 Agenda Item: 21-2382

Name/Title (Caption as shown on agenda): Annual Contract for Printable Baggage Tags and Boarding Passes for San Antonio International Airport 6100014055 MFB	
Brief Description of Item(s) and Use: This contract will provide and deliver blank, printable baggage tags and boarding passes for the Aviation Department. These consumable paper products are required for the operation of the San Antonio International Airport's common use printers in Terminal A.	
Total \$:	\$28,000.00 annually; \$140,000.00 contract period
Contract Period:	Upon award through December 31, 2024 with two, one-year renewal options
Method of Procurement:	Competitive (2 bids received)
Price Trend:	New Contract – no price history available
Contract Info:	Formal ___ Annual <u>X</u> Support/Maintenance ___ Lease ___
Recommended Contractor(s):	Trident Computer Corporation, 277 Park Drive, Troy, MI, 48307
Previous Contractor(s):	New Contract - no history available
Comments:	NAS – Canada Ticket Inc. is deemed nonresponsive, bidder took exception to bid terms and conditions, additional freight.
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, the Aviation Department will be required to process individual procurements to provide blank, printable baggage tags and boarding passes on an as-needed basis. Procuring outside of a contract will likely result in negative impacts on the timeliness, efficiency and cost of procuring the required forms.
Using Department (s):	Aviation